



Candidate Information

Teacher of Business/Travel and Tourism

Shireland Collegiate Academy

The MAT

The Shireland Collegiate Academy Trust objectives:

- A MAT where outcomes for young people in terms of progress are above the national average.
- A MAT where our academies are either Good or Outstanding within 3 years of joining.
- A financially healthy and stable MAT.
- A MAT that prides itself on its use of technology for teaching and non-teaching aspects.
- A MAT with a structure for rapid growth when needed.
- A MAT that builds partnership working to achieve outstanding educational outcomes and experiences.

Founded in April 2007 with two academies, currently there are four in the family with others set to join in the near future. Shireland Collegiate Academy is the founding school of the Trust rated as Outstanding by Ofsted.

Our 5 Year Strategy

To build a better future for all within our Academies who in turn will positively impact their communities.

- To grow to a Trust of 10 Academies.
- To expand within the Primary sector using technology as a key tool for progress with the Free School programme as our main delivery vehicle.
- To establish an operating model that creates a proactive and process driven delivery support model.
- To ensure each academy has a wrap around structure for pastoral support including behaviour.
- To create a curriculum delivery model within each of our academies that is responsive to change and can be adapted to meet individual student's needs.
- To create a model of inter-academy support and skill sharing to support student and staff progression.

About the Role

The trust is looking to appoint a qualified inspirational and highly effective teacher of Business/Travel and Tourism based at Shireland Collegiate Academy.

Applications

Thank you for your interest in the post.

Please note the closing date for applications is **8.00am Wednesday 24th October 2018**. Completed applications and supporting documents should be sent via email to melanie.adams@collegiateacademy.org.uk

Interviews will take place on Thursday 25th and Friday 26th October 2018, candidates shortlisted for interview will be contacted by telephone and email.

Job Description

Job Title **Teacher of Business/Travel and Tourism**

Grade **TMS/UPS (includes teachers' pay award)**

Responsible to **The Principal and Head of Department**

The primary purpose of the role

- To develop, plan and deliver effective and high quality learning experiences for all students they teach.
- Be accountable for the learning and achievement of all students they teach.

MAIN DUTIES

Teaching and learning

- Carry out teaching duties in accordance with the Academy's schemes of work.
- Liaise with colleagues to deliver units of work in a collaborative way.
- Work with teaching assistants, the SENCO, Academic Coaches as appropriate
- Set targets for student attainment levels
- Set work for students absent from Academy
- Demonstrate good practice in the teaching areas of responsibility

Assessing and reporting

- Record students' work
- Maintain lesson evaluations
- Mark and return work within agreed time span, providing feedback and targets
- Provide assessment reports to monitor student progress
- Liaise with parents and attend consultation days and evenings

Standards and quality assurance

- Support the aims and ethos of the Academy to maximise the achievement of all
- Set a good example in terms of dress, punctuality and attendance
- Meet deadlines where given reasonable notice
- Attend and participate in open evenings and student performances

- Uphold the Academy's behaviour code and uniform regulations
- Participate in staff training
- Attend team and staff meetings

Pastoral

- To act as a tutor for students.
- To support as effectively as possible the academic and pastoral needs of each student in tutor group.
- To be aware of Child Protection issues and to report concerns where they arise.
- To treat all students equally regardless of religion, ethnicity or gender but to be mindful of the different needs, values and beliefs of different groups.
- To use Baseline Data to track the overall attainment and achievement of students in your tutor group termly; identify underachievement and work with the Head of Year to ensure intervention strategies are put in place

Other

- To continually review, develop and improve systems, processes and services in support of the academy's pursuit of excellence. To recognise the value of its people as a resource.
- To use processes and put processes in place to generate a learning environment. To focus on the strengths and requirements of all individuals and enable them to further their skills and knowledge. To actively pursue your own development. To be self-aware and role model continuous self-development.

Safer Recruitment – The Shireland Collegiate Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Person Specification

Job Title Teacher

MINIMUM ESSENTIAL REQUIREMENTS	METHOD OF ASSESSMENT
<p>Qualification and Training</p> <ul style="list-style-type: none"> • Graduate • Qualified Teacher Status • Evidence of appropriate CPD related to teaching and learning. 	<p>Application Form</p>
<p>Knowledge and Understanding</p> <ul style="list-style-type: none"> • Knowledge of the national curriculum and relevant schemes of work. • Understanding of how to develop skills and attributes in students. • Understanding of the assessment processes at KS3, KS4 and KS5 and how to use these to support planning and raise student attainment. • Knowledge of a wide range of pedagogic approaches to cater for different learning styles and ensure that all students are engaged. • Good knowledge and understanding of strategies for promoting good relationships with students and effective behaviour management techniques. • Excellent understanding of what constitutes effective teaching and learning. 	<p>Application, Interview and Assessment Centre</p>
<p>Teaching and Learning</p> <ul style="list-style-type: none"> • Commitment to comprehensive education and personalised learning. • Excellent classroom teacher. • Sets high expectations of all students 	<p>Application and Interview</p>

<ul style="list-style-type: none"> • Ability to create and effective learning environment. 	
<p>Skills and Experience</p> <ul style="list-style-type: none"> • Excellent communication skills orally and written. • Excellent use of ICT to make learning engaging and dynamic and to support assessment. • The capacity to make decisions based on sound judgements. • The capacity to form positive learning-centred relationships with other professionals. 	<p>Application Form and Interview</p>
<p>Personal Qualities</p> <ul style="list-style-type: none"> • Ability to lead, motivate and influence others. • To have excellent time management and organisational skills. • Decisiveness, a positive attitude and a creative outlook. • Dynamic leadership, drive, commitment and enthusiasm. • Excellent communication and interpersonal skills. • Think creatively to anticipate and solve problems. 	

Timeline

Closing date for applications is: 8.00am Wednesday 23rd October 2018

Interviews: Thursday 24th and Friday 25th October 2018

Following the shortlisting process, successful candidates will be invited for interview by telephone and email.

If after reading the information provided you feel that you meet the specification for the post, we would like to hear from you.

Please email your completed application form to:

melanie.adams@collegiateacademy.org.uk