



SHIRELAND LEARNING LIMITED

Transparency 2016-2017

In accordance with The Academies Financial Handbook September 2016

This document contains details of Shireland Learning Limited of which is a Trading Subsidiary of the
Collegiate Academy Trust.

Shireland Learning Limited Company Number – 06052021

C/O Shireland Collegiate Academy
Waterloo Road
Smethwick
West Midlands
B66 4ND

The Collegiate Academy Trust Company Number – 06336693

Last updated – December 2016

Introduction

Shireland Learning Limited (SLL) is a trading subsidiary of The Collegiate Academy Trust (CAT) and is compliant with the regulations met by the Academy Trust. The Governance of SLL is combined in the CAT governance structure but also has its own Board.

Members

Shireland Learning Limited is owned by the Collegiate Academy Trust, Sir Mark Grundy, as Executive Principal of the CAT is the only Member.

Register of People with Significant Control

In accordance with Government legislation, we are required to declare a register of people with significant control to Companies House annually or upon any alterations. The register below shows all of the information that is required to be publicised. According to the guidance, 'A company is required to take reasonable steps to contact its PSCs and confirm the information for the register. If someone refuses to provide the information they will commit a criminal offence. A company may also approach people who it believes have knowledge of who its PSCs are. Failure to comply is also a criminal offence.'

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/496738/PSC_register_summary_guidance.pdf

For Companies House the following must be recorded:

- name;
- date of birth;
- nationality;
- country, state or part of the UK where the PSC usually lives;
- service address;
- usual residential address (this must not be disclosed when making your register available for inspection or providing copies of the PSC register);
- the date he or she became a PSC in relation to the company (for existing companies the 6 April 2016 should be used);
- which conditions for being a PSC are met;
- for conditions (i) and (ii) this must include the level of their shares and voting rights, within the following categories:
 - Over 25% up to (and including) 50%,
 - More than 50% and less than 75%,
 - 75% or more;
- the company is only required to identify whether a PSC meets condition (iv) if they do not exercise control through one or more of conditions (i) to (iii);
- whether an application has been made for the individual's information to be protected from public disclosure, see Annex 2 of the full guidance for further information.

Name	Position	Date of Birth	Nationality	Country	Service Address	Date appointed as a member	Date became PSC
Sir Mark Grundy	Member	19-07-59	British	England	Shireland Collegiate Academy	05-10-11	06-04-16

Shireland Learning Limited Board

Purpose

The Board of Directors will be responsible for the strategic direction and financial control of the company. Day to day management is the responsibility of the Chief Executive who will perform such duties as may be delegated to him or her from time to time.

The Board will:

- Ensure that the annual accounts are produced in accordance with the requirements of the Companies Act 2006
- Comply with the financial regulations and the standing orders and policies of the Academy Trust; and such financial regulations as may be issued by the DfE and/or Education Funding agency (EFA) to the Academy Trust from time to time
- Make all decisions regarding major issues such as the business plan and financial matters and agree a Scheme of Financial Delegation for operational management

Membership

The Articles of Association state that the membership of the Board is:

- not less than 5 and a maximum of 8 directors;
- no more than 40% of the directors at any one time shall be executive directors;
- the Board should feature a balance of expertise and experience to promote the Company's objectives.

The Board shall comprise:

- the Chief Executive of the Company who is the Executive Principal of the Collegiate Academy Trust;
- two appointees by the Board of the Collegiate Academy Trust;
- two Independent Directors.

Quorum

The quorum is any 3 eligible Directors.

Frequency of meetings and programme of work

The Board will meet as often as is necessary to fulfill its responsibilities and at least once each term.

Review date

The Board's meeting arrangements and duties will be reviewed annually.

Directors

Shireland Learning Limited (SLL)	Position	Date of Appointment	Date of Resignation
Sir Mark Grundy	Director	01-09-07	06-12-16
Mr David Irish	Director	18-07-11	-
Mr Ashley Savell Boss	Director	24-03-09	-

Sir Mark Grundy resigned as of the 6th December 2016 and it was agreed by the Board that 3 additional Directors would be appointed at the next meeting.

Meeting Attendance

Shireland Learning Limited (SLL)	Position	06/12/16	25/04/17	11/07/16
Mr Ashley Savell-Boss	Director	Yes		
Sir Mark Grundy	Director	Yes		
Mr David Irish	Officer	Yes		
Mr Ian Foyle	Company Secretary	Yes		
George Faux	Officer	No		
Mrs Jane Kellas	Officer	Yes		
Mrs Melanie Adams	Officer	Yes		

Declarations of Pecuniary Interest

Name	Position	Direct Interest	Indirect Interest	Educational/ Charitable Interest	Material Interest
Mr Ashley Savell-Boss	Director	No	No	Director of the CAT and Chair of the CAT Board	Employee of the CAT – Ella Savell Boss – Sister Employee of the CAT – Gwilym Evans – Daughters Partner Employee of the CAT – Jabia Wright – Daughters Partner
Sir Mark Grundy	Member	No	No	CORE Educational Trust - Member - September 2015 Director of the CAT	Employee of the CAT - Ms Kirsty Tonks – Partner Employee of the CAT – Mr Tom Bruce – Son
Mr David Irish	Chief Executive of SLL	No	No	Collegiate Academy Trust, Associate Principal of Shireland Collegiate Academy	No

Gift and Hospitality Declarations

Name	Position	Autumn Term	Spring Term	Summer Term
Sir Mark Grundy	Member	None		
Mr Ashley Savell Boss	Director	None		
Mr David Irish	Chief Executive of SLL	None		